



XBRL Excel Utility	
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4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD

3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	531859
NSE Symbol	
MSEI Symbol	
ISIN	INE457G01029
Name of the entity	Oriental Rail Infrastructure Limited
Date of start of financial year	01-04-2023
Date of end of financial year	31-03-2024
Reporting Quarter	Quarterly
Date of Report	30-06-2023
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities

Enter the quarter ended date only

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Annexure 1

Annexure 1 to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory		Add Notes																								
Whether the listed entity has a Regular Chairperson																										
Yes																										
Whether Chairperson is related to MD or CEO																										
Yes																										
Disqualification of Directors under section 164 of the Companies Act, 2013																										
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 173A] of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing Dst	
Add		Delete																								
1	Mr.	Saleh Najmuddin Mithiborwala		00171171	Executive Director	Chairperson		03-03-1968	No				Active	NA		29-10-1997				1	0	1	0			
2	Mr.	Vall N. Mithiborwala		00171265	Executive Director	Not Applicable		06-11-1964	No				Active	NA		18-08-2017				1	0	0	0			
3	Mr.	Karim N. Mithiborwala		00171326	Executive Director	Not Applicable	MD	24-10-1962	No				Active	NA		29-10-1999				1	0	1	0			
4	Mr.	Mustufa Saifuddin Pardawala		02814971	Non-Executive - Independent Director	Not Applicable		03-08-1964	No				Active	NA		01-01-2015	01-01-2020		101.29	1	1	2	2			
5	Mr.	Suresh Mane		07247232	Non-Executive - Independent Director	Not Applicable		01-08-1952	No				Active	NA		13-06-2015	13-06-2020		96.17	1	1	2	0			
6	Mrs.	Sheetal Bhavin Nagda		07179841	Non-Executive - Independent Director	Not Applicable		23-02-1983	No				Active	NA		14-12-2021	14-12-2021		18.16	2	2	4	2			

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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

[Add Notes](#)

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30.2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Audit Committee Details

Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02814971	Mustufa Saifuddin Pardawala	Non-Executive - Independent Director	Chairperson	01-01-2015		
2	07247232	Suresh Mane	Non-Executive - Independent Director	Member	13-06-2015		
3	00171171	Saleh Najmuddin Mithiborwala	Executive Director	Member	01-01-2018		
4	07179841	Sheetal Bhavin Nagda	Non-Executive - Independent Director	Member	14-12-2021		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Nomination and remuneration committee

Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02814971	Mustufa Saifuddin Pardawala	Non-Executive - Independent Director	Chairperson	01-01-2015		
2	07247232	Suresh Mane	Non-Executive - Independent Director	Member	13-06-2015		
3	00171171	Saleh Najmuddin Mithiborwala	Executive Director	Member	01-01-2018		
4	07179841	Sheetal Bhavin Nagda	Non-Executive - Independent Director	Member	14-12-2021		
5							
6							
7							
8							

9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02814971	Mustufa Saifuddin Pardawala	Non-Executive - Independent Director	Chairperson	01-01-2015		
2	07247232	Suresh Mane	Non-Executive - Independent Director	Member	13-06-2015		
3	00171326	Karim N. Mithiborwala	Executive Director	Member	01-01-2018		
4	07179841	Sheetal Bhavin Nagda	Non-Executive - Independent Director	Member	14-12-2021		
5							
6							
7							
8							
9							
10							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00171171	Saleh Najmuddin Mithiborwala	Executive Director	Chairperson	01-04-2017		
2	00171326	Karim N. Mithiborwala	Executive Director	Member	01-04-2017		
3	02814971	Mustufa Saifuddin Pardawala	Non-Executive - Independent Director	Member	01-04-2017		
4							
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1	00171326	Karim N. Mithiborwala	Executive Committee	Executive Director	Chairperson	
2	00171171	Saleh Najmuddin Mithiborwala	Executive Committee	Executive Director	Member	
3	00171255	Vali N. Mithiborwala	Executive Committee	Executive Director	Member	
4						
5						
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8						
9						
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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
1	09-01-2023			Yes	6	6	3
2	07-02-2023	28		Yes	6	6	3
3	23-03-2023	43		Yes	6	6	3
4	18-04-2023	25		Yes	6	6	3

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* to be filled in only for the current quarter meetings

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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

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Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
	Add	Delete								
1	Audit Committee	07-02-2023				Yes	4	4	3	0
2	Audit Committee	23-03-2023	43			Yes	4	4	3	0
3	Audit Committee	18-04-2023	25			Yes	4	4	3	0
4	Stakeholders Relationship Committee	07-02-2023				Yes	4	4	3	0
5	Stakeholders Relationship Committee	18-04-2023	69			Yes	4	4	3	0
6	Nomination and remuneration committee	09-01-2023				Yes	4	4	3	0
7	Nomination and remuneration committee	18-04-2023	98			Yes	4	4	3	0
8	Corporate Social Responsibility Committee	18-04-2023				Yes	3	3	1	0
9	Other Committee	10-02-2023		Executive Committee		Yes	3	3	0	0
10	Other Committee	13-03-2023	30	Executive Committee		Yes	3	3	0	0
11	Other Committee	31-03-2023	17	Executive Committee		Yes	3	3	0	0
12	Other Committee	23-03-2023		Independent Director Committee		Yes	3	3	3	0
13	Other Committee	04-04-2023	11	Executive Committee		Yes	3	3	0	0
14	Other Committee	24-05-2023	49	Executive Committee		Yes	3	3	0	0
15	Other Committee	15-06-2023	21	Executive Committee		Yes	3	3	0	0

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* to be filled in only for the current quarter meetings

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Annexure 1

V. Related Party Transactions

Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	Yes	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

Annexure 1		
Sr	Subject	Compliance status
1	Name of signatory	Hardik Chandra
2	Designation	Company Secretary and Compliance Officer

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Signatory Details	
Name of signatory	Hardik Chandra
Designation of person	Company Secretary and Compliance Officer
Place	Mumbai
Date	10-07-2023

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